

VILLAGE OF EAGLE
BOARD OF TRUSTEES AGENDA
JANUARY 3, 2023
EAGLE FIRE & RESCUE DEPARTMENT – 705 S 1st Street
7:00 P.M.

--A COPY OF THE OPEN MEETINGS ACT IS AVAILABLE FOR PUBLIC INSPECTION—

--THE BOARD OF TRUSTEES RESERVES THE RIGHT TO GO INTO EXECUTIVE SESSION PER NRS 84-1410—

--PLEDGE OF ALLEGIANCE

1. Report from Law Enforcement.
2. Report from Building & Zoning Administrator.
3. Open Forum.
4. Discuss/possible action: Approve estimate from Custom LED Lighting for dedicated security camera system monitors in the amount of \$400.00 each.
5. Discuss/possible action: Consider Village Board member(s) attending the League of Nebraska Municipalities' 2023 Midwinter Conference on February 27-28, 2023 in Lincoln.
6. Discuss/possible action: Appointment of Board of Directors to the Eagle Facilities & Grounds Association (EFGA).
7. Discuss/possible action: Approve transfer of \$1,824.00 from the General Account to the USDA Reserve Account for Eagle Facilities & Grounds Association (EFGA).
8. Discuss/possible action: Approve or deny minutes as typed for the previous meeting.
9. Discuss/possible action: Approve claims.
10. Report from Attorney.
11. Report from Clerk/Treasurer.
12. Discuss/possible action: Hiring for the Full-time Maintenance Personnel position.

The Agenda is readily available for inspection at the Village Clerk's Office located at 747 S. 2nd Street, Eagle, Nebraska during regular business hours.

Custom LED Lighting

QUOTE

824 S. 4th. Street
Eagle, NE 68347
1 (402) 310-6653

SOLD TO:
Village of Eagle
747 2nd St,
Eagle, NE 68347

Nick Nystrom

SHIPPED TO:
Same

INVOICE NUMBER	12132022001
INVOICE DATE	December 14, 2022
OUR ORDER NO.	
YOUR ORDER NO.	
TERMS	Net 30
SALES REP	Chris
SHIPPED VIA	
F.O.B.	Eagle, NE
PREPAID or COLLECT	

Sales Tax Rate:

Exempt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Video Card for additional Monitors	45.00	\$45.00
1	27" LED Monitor with HDMI input and Wall Mount capable	150.00	\$150.00
1	TV Mount for 27" Monitor	45.00	\$45.00
1	Labor : Install Video card and configure for external monitor. Install Wall Mount for Monitor, Install Monitor and connect to PC - HDMI cable Install cables, power , and test and configure.	160.00	\$160.00
		SUBTOTAL	\$400.00
		TAX	EXEMPT
		FREIGHT	
			\$400.00

DIRECT ALL INQUIRIES TO:

Chris LeFrois
(402) 310-6653
email: chrislefrois@gmail.com

MAKE ALL CHECKS PAYABLE TO:

Custom LED Lighting
Attn: Chris LeFrois
PO Box 129
Eagle, NE 68347-0129

PAY THIS
AMOUNT

THANK YOU FOR YOUR BUSINESS!

2023 MIDWINTER CONFERENCE



LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

February 27-28, 2023

Delegate Registration

Municipality: _____

Name (as you want it to appear on name tag): _____

Title: _____ Spouse (if attending): _____

First League Conference? Yes _____ No _____

Check # _____ enclosed for \$ _____ (Advanced payment encouraged)

Billing address: _____

Phone: _____ Email: _____

	Through Feb. 10	After Feb. 10
Conference: (Includes electronic handbook; meals are extra) Per city/village official, League member	_____ \$395	_____ \$425

Partial conference attendance: (Includes electronic handbook; meals are extra) Monday sessions	_____ \$300	_____ \$330
Tuesday morning only	_____ \$150	_____ \$170

Conference Total: \$ _____

Meals: (not included in registration fee; indicate number needed by Feb. 10)

Monday Luncheon	_____ \$26
Tuesday Senator Appreciation Luncheon	_____ \$26

Meals Total: \$ _____

Conference Information

- Preregistration deadline is **Feb. 10**. Registrations received after this date will incur higher registration costs.
- Advance registrations not cancelled by this date or "no shows" will be billed since the sessions will be recorded and sent to registered delegates.
- If you need special accommodations or equipment at this conference, contact the League office by **Feb. 10**.

Mail registration and payment to: League of Nebraska Municipalities, 1335 L Street, Lincoln, NE 68508, or fax 402-476-7052

[Click here](#) to register online with a credit card. ***PLEASE NOTE -- There is a credit card processing fee included for each item.***

VILLAGE OF EAGLE

December 19, 2022

The Village Board of Trustees met in regular session at 7:00 p.m. on December 19, 2022 with Todd, Hochstein, Meier and Dobbins present. Caylor was absent. The Agenda items listed thereon were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Chairperson, at the beginning of the meeting, informed the public about the location of the posted current copy of the Open Meetings Act. Chairperson Surman named the three (3) areas where the agenda was posted as follows: Eagle Municipal Building, Eagle Fire & Rescue Department and Eagle Municipal Park. The Pledge of Allegiance was recited.

Motion by Hochstein, second by Dobbins, to approve the following slate of appointments: Planning Commission – Justin Davidson & John Surman (Alternate); Board of Adjustment – Terry Caddy & Mike Nespor; Board of Appeals – Ken Musil; and Park & Recreation Commission – Elizabeth Umshler, Cassidi Denton, Tracy Masek & Amber Doser. Voting: Ayes – 4. Motion carried.

Open Forum – No public comment.

Motion by Hochstein, second by Meier, to approve Crazy Cracker's Fireworks Permit Application for December 29-31, 2022 at 510 Highway 34. Voting: Ayes – 4. Motion carried.

Motion by Meier, second by Dobbins, to introduce Ordinance 2022-08. Voting: Ayes – 4. Motion carried.

ORDINANCE NO. 2022-08

AN ORDINANCE OF THE VILLAGE OF EAGLE, CASS COUNTY, NEBRASKA, TO AMEND CHAPTER 4, ARTICLE 4-5, SECTION 4-501, OF THE VILLAGE OF EAGLE, NEBRASKA PERSONNEL POLICY MANUAL AS THE SAME RELATES TO HOLIDAYS; TO REPEAL ALL ORDINANCES IN CONFLICT HERewith; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION FOUND UNCONSTITUTIONAL OR INVALID; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED AND SHALL BE IN FULL FORCE AND TAKE EFFECT FROM AND AFTER ITS PASSAGE AND APPROVAL, AS PROVIDED BY LAW AND AS PROVIDED HEREIN; AND TO PROVIDE THAT THE PROVISIONS OF THIS ORDINANCE SHALL NOT BECOME AND BE MADE A PART OF THE MUNICIPAL CODE OF THE VILLAGE OF EAGLE.

Motion by Meier, second by Hochstein, to accept the first reading of Ordinance 2022-08. Voting: Ayes – 4. Motion carried.

Motion by Meier, second by Hochstein, to suspend the rules of three consecutive readings of Ordinance 2022-08. Voting: Ayes – 4. Motion carried.

Motion by Meier, second by Hochstein, to adopt Ordinance 2022-08. Voting: Ayes – 4. Motion carried.

Motion by Hochstein, second by Dobbins, to accept the Fiscal Year 2022 Audit as presented by Gabriel, Burger & Else, CPA, P.C. Voting: Ayes – 4. Motion carried.

Motion by Dobbins, second by Meier, to approve Nick Nystrom attending the 2023 Nebraska Clerk's Conference Academy in Kearney on March 14-17, 2023 at a cost of \$223.00 plus lodging in an amount not to exceed \$550.00. Voting: Ayes – 4. Motion carried.

Motion by Meier, second by Hochstein, to approve minutes as typed for the previous meeting. Voting: Ayes – 4. Motion carried.

The meeting was adjourned at 7:48 p.m.

Nick Nystrom
Village Clerk

Terri Todd
Chairperson

VILLAGE OF EAGLE

December 19, 2022

The Village Board of Trustees met in regular session at 7:00 p.m. on December 19, 2022 with Todd, Hochstein, Meier and Dobbins present. Caylor was absent. The Agenda items listed thereon were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Chairperson, at the beginning of the meeting, informed the public about the location of the posted current copy of the Open Meetings Act. Chairperson Surman named the three (3) areas where the agenda was posted as follows: Eagle Municipal Building, Eagle Fire & Rescue Department and Eagle Municipal Park. The Pledge of Allegiance was recited.

Report from Fire & Rescue – Makinsey Lonergan (Rescue Captain) reported 6 rescue calls, 5 fire calls and 4 car accidents since the November 21, 2022 board meeting. The department's annual soup supper will be held in February. Lonergan said the CPR Instructor Course was attended by six members of the department; CPR certification will be offered to employees, board members and the public in the near future.

Motion by Hochstein, second by Dobbins, to approve the following slate of appointments: Planning Commission – Justin Davidson & John Surman (Alternate); Board of Adjustment – Terry Caddy & Mike Nespor; Board of Appeals – Ken Musil; and Park & Recreation Commission – Elizabeth Umshler, Cassidi Denton, Tracy Masek & Amber Doser. Voting: Ayes – 4. Motion carried.

Open Forum – No public comment.

Discuss/possible action: Approve the 2023 Annual Investment with Cass County Nebraska Economic Development Council in the amount of \$2,000 – Julie Schmale (President) of Cass County Nebraska Economic Development Council (CCNEDC) provided the Village Clerk with an update on the year-to-date numbers across Cass County which was shared with the Village Board ahead of tonight's meeting. Nystrom said CCNEDC is still in the process of hiring a new Executive Director to replace Jennifer Serkiz. Todd asked for a summary of what CCNEDC provides to communities in Cass County. Nystrom said CCNEDC's primary purpose is to promote economic development by attracting, retaining and expanding businesses in Cass County. Hochstein asked if CCNEDC has ever been responsible for landing new business opportunities in Eagle; from his research, it appeared as if most of the efforts go towards assisting Plattsmouth. Nystrom said Plattsmouth does tend to receive more support as they offer more of an investment to the program and have broader available options for commercial expansion and growth. In the past, the Village Board has tasked CCNEDC with developing a partnership with Lincoln's economic development council due to our proximity with the city and our location on the western edge of Cass County. Nystrom said he is aware that Serkiz has at least

initiated these conversations with Lincoln but does not know specifically where she left off since resigning from her position. Terry Caddy said he served on the board of CCNEDC for twelve years and at that time was a strong proponent of Eagle being a contributing member; the issues he has presently include the local CCNEDC representative not attending meetings regularly and what happened to the money Eagle contributed last year when CCNEDC has been without an Executive Director for several months. Nystrom added that CCNEDC is looking to expand their board and include an at-large representative from Eagle if anyone is interested in volunteering. The Village Board generally agreed to table the agenda item until January and invite a representative from CCNEDC to attend a future meeting for further discussion and consideration. No action taken.

Motion by Hochstein, second by Meier, to approve Crazy Cracker's Fireworks Permit Application for December 29-31, 2022 at 510 Highway 34. Voting: Ayes – 4. Motion carried.

Discuss/possible action: Approve estimate from Custom LED Lighting for dedicated security camera system screens in the amount of \$400.00 each – Meier said he would like to see the Village Office have a couple of dedicated monitors which would allow the staff to view the security cameras at all times. Hochstein expressed his concerns with the past quality of products provided by the vendor and whether or not some of the products found in the proposal, such as the video cards, are absolutely necessary. Meier said he would want to ensure the monitors are of proper quality as well. Dobbins said as a member of the Technology Committee he would like more time to research the proposal and consider shopping around for another option(s). Meier said it is possible the items can be purchased and installed internally by staff and/or board members. Hochstein said his son has a computer and technology background and said he feels he could meet or exceed what is being proposed tonight. Agenda item tabled until a future board meeting. No action taken.

Motion by Meier, second by Dobbins, to introduce Ordinance 2022-08. Voting: Ayes – 4. Motion carried.

ORDINANCE NO. 2022-08

AN ORDINANCE OF THE VILLAGE OF EAGLE, CASS COUNTY, NEBRASKA, TO AMEND CHAPTER 4, ARTICLE 4-5, SECTION 4-501, OF THE VILLAGE OF EAGLE, NEBRASKA PERSONNEL POLICY MANUAL AS THE SAME RELATES TO HOLIDAYS; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION FOUND UNCONSTITUTIONAL OR INVALID; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED AND SHALL BE IN FULL FORCE AND TAKE EFFECT FROM AND AFTER ITS PASSAGE AND APPROVAL, AS PROVIDED BY LAW AND AS PROVIDED HEREIN; AND TO PROVIDE THAT THE PROVISIONS OF THIS ORDINANCE SHALL NOT BECOME AND BE MADE A PART OF THE MUNICIPAL CODE OF THE VILLAGE OF EAGLE.

WHEREAS, the Village of Eagle offers paid holiday benefits to all regular full-time and part-time employees averaging at least twenty-four (24) hours per week.

NOW, THEREFORE, BE IT ORDAINED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF EAGLE, NEBRASKA, as follows:

Section 1. Chapter 4, Article 4-5, Section 4-501 of the Village of Eagle, Nebraska Personnel Policy is amended as indicated:

Article 4-5: Holidays

SECTION 4-501: All regular full-time employees will receive the following holidays off with pay:

New Year's Day	Martin Luther King, Jr. Day
Presidents' Day	Memorial Day
Juneteenth	Independence Day
Labor Day	Columbus Day/Indigenous People's Day
Veterans Day	Thanksgiving Day
Day after Thanksgiving	½ day on Christmas Eve
Christmas Day	

SECTION 4-502: Regular part-time employees averaging at least 24 hours per week will receive pro-rated holiday pay based on average hours worked per week, provided the employee would have otherwise been scheduled to work on the holiday. Regular part-time employees averaging less than 24 hours per week and temporary/seasonal employees are not eligible for paid holidays.

SECTION 4-503: If any holiday falls on a Saturday, it will be observed on the preceding Friday. If any holiday falls on a Sunday, it will be observed on the following Monday. If a holiday occurs during an employee's approved leave time, the employee will receive holiday pay and the day will not be charged against the employee's leave.

Section 2. That the Chair and the appropriate Department, whether one or more, of the Village of Eagle, Nebraska, are hereby authorized and directed to implement this Ordinance.

Section 3. That all Ordinances and parts of Ordinances passed and approved prior to the passage, approval, and publication of this Ordinance, in conflict herewith, are hereby repealed.

Section 4. That should any section, paragraph, or sentence of this Ordinance hereby adopted be declared for any reason invalid, it is the intent of the Chair and Governing Body of the Village of Eagle, Nebraska, that it would have passed all other portions of this Ordinance independent of the elimination here from of any such portion as may be declared invalid.

Section 5. That this Ordinance shall be published within the first 15 days after its passage and approval either in pamphlet form or by posting in three public places in the Village of Eagle, Nebraska, and shall be in full force and take effect on the 15th day from and after its passage, approval, and publication, as provided herein.

Section 6. That it is the intention of the Chair and Governing Body of the Village of Eagle, Nebraska, and it is hereby ordained that the provisions of this Ordinance shall amend the Village of Eagle, Nebraska Personnel Policy Manual.

Motion by Meier, second by Hochstein, to accept the first reading of Ordinance 2022-08. Voting: Ayes – 4. Motion carried.

Motion by Meier, second by Hochstein, to suspend the rules of three consecutive readings of Ordinance 2022-08. Voting: Ayes – 4. Motion carried.

Motion by Meier, second by Hochstein, to adopt Ordinance 2022-08. Voting: Ayes – 4. Motion carried.

Report on Streets and Maintenance – Terry Caddy said the snow equipment was tested today during the first true snowfall of the season and everything worked properly. The area could see more significant snowfall and high winds later this week. Todd said the maintenance department did a good job with snow removal today. Hochstein asked if the contractor burying fiber for Windstream has given any indication as to when they will repair the alley adjacent to his property that was not properly compacted. Nystrom said the contractor (VPS Construction) informed him they plan to perform touch-up repairs at the conclusion of their project.

Report on Wells and Sewer – Caddy said the wells are pumping an average of 85,000 gallons of water per day compared to approximately 92,000 gallons per day entering the WWTP. Two loads of sludge were hauled out of the WWTP ahead of the winter season. Caddy said two fire hydrants were found to be leaking from their bottoms when under pressure. Meier and Hochstein recommended obtaining a bid(s) for a couple of new fire hydrants so they can be on hand if the need for replacement arises.

Motion by Hochstein, second by Dobbins, to accept the Fiscal Year 2022 Audit as presented by Gabriel, Burger & Else, CPA, P.C. Voting: Ayes – 4. Motion carried.

Motion by Dobbins, second by Meier, to approve Nick Nystrom attending the 2023 Nebraska Clerk's Conference Academy in Kearney on March 14-17, 2023 at a cost of \$223.00 plus lodging in an amount not to exceed \$550.00. Voting: Ayes – 4. Motion carried.

Motion by Meier, second by Hochstein, to approve minutes as typed for the previous meeting. Voting: Ayes – 4. Motion carried.

Report from Committees and Boards – Meier said the three new security cameras that were previously approved were installed at the park. Snow removal and snow emergency procedures were discussed. Caddy said in order to handle snow procedures appropriately he would recommend maintenance inform the Village Clerk if they need assistance from the snow removal contractor; this would help prevent miscommunication and having too many individuals moving snow at the same time.

Discuss/possible action: Updates on the available Full-time Maintenance position – Nystrom said the Human Resources Committee interviewed an individual today that is interested in the available position. This individual has a Grade III Water Operator License, a Grade L Wastewater License and 22 years of municipal experience. Meier asked if salary was discussed. Todd said yes; currently, the desired salary is above what can be offered due to Eagle’s need for a Grade II Wastewater License; however, the potential exists that the individual could become the Maintenance Supervisor upon obtaining the proper credentials which would allow for more competitive salary negotiations. Nystrom said at this time the individual is taking into consideration the time frame for obtaining his Grade II Wastewater License and more information will be shared with the Village Board once it is known. No action taken.

The meeting was adjourned at 7:48 p.m.

I, the undersigned Village Clerk for the Village of Eagle, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chair and Board of Trustees on December 19, 2022 at 7:00 p.m. and that all of the subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said Agenda for at least twenty-four (24) hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten (10) working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Seal

Nick Nystrom
Village Clerk

Terri Todd
Chairperson