

still a few components on backorder before installation work can begin. Meier asked if the seasonal maintenance employee is interested in returning this year. Nystrom said he believes so. Moore gave an update on the Park & Recreation Commission meeting held on March 15, 2022; items discussed included additional lighting at the sand volleyball court; park equipment updates and community clean-up day in April with the possibility of donating an annual pool pass for one winning participating volunteer. Meier asked the maintenance department to remove the old concrete adjacent to the sand volleyball court where a sidewalk once existed. Moore said Caddy had asked in Open Forum tonight whether there are any updates on the use of the park space in Eagle Estates; he will plan to have this item discussed at the next Park & Recreation Commission meeting. The Human Resources Committee has reviewed Bryce Belt's job performance and has no reason to ask for an extension to his new employee probationary period.

Discuss/possible action: Hiring for the Maintenance Supervisor position – Moore said the Human Resources Committee feels it is time to look at filling the Maintenance Supervisor position now that the department is adequately staffed. This position will help take the Village Board out of being the primary supervisor of the department and help streamline day-to-day work assignments and operations. Moore said the Maintenance Supervisor will also be responsible for working with the Human Resources Committee on any personnel related matters. Surman suggested a couple of changes to the language found in the Maintenance Supervisor job description; to ensure that the position is best described as overseeing and assisting in the repairs to Village infrastructure and buildings as well as a more clear portrayal that the position will assist with interviews, appraisals and corrective action decisions of strictly the maintenance staff only. Moore agreed and said these small edits can be made at a future date. Nystrom was asked to contact Renae Feilmeier (Bromm, Lindahl, Freeman-Caddy & Lausterer) regarding the position and whether or not it was required to be advertised. Moore said Nystrom was informed there were no advertising requirements if the position is filled internally. Caylor asked what the pay range is for the position. Moore said \$22.00-\$36.00 per hour. Meier asked if the HR Committee is recommending an internal candidate or advertising for an open position. Moore said the HR Committee's recommendation is to take advantage of the quality candidate held internally that meets all of the position's requirements and that individual is Curtis Klabenes. Surman said it was originally mentioned to Klabenes when he was first employed by the Village that the goal was to consider moving him into this role in the future. Surman asked if the recommendation would be to move Klabenes's evaluation period from August (original month of hire) to March if he is hired for the position tonight. Moore said yes.

Motion by Moore, second by Meier, to hire Curtis Klabenes as Maintenance Supervisor at a rate of \$30.00 per hour. Voting: Ayes – 4. Motion carried.

The meeting was adjourned at 9:24 p.m.

I, the undersigned Village Clerk for the Village of Eagle, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chair and Board of Trustees on March 21, 2022 at 7:00 p.m. and that all of the subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said Agenda for at least twenty-four (24) hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten (10) working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Seal

Nick Nystrom
Village Clerk

John Surman
Chairperson