

VILLAGE OF EAGLE
BOARD OF TRUSTEES AGENDA
AUGUST 21, 2023
EAGLE FIRE & RESCUE DEPARTMENT—705 S 1st Street
7:00 P.M.

--A COPY OF THE OPEN MEETINGS ACT IS AVAILABLE FOR PUBLIC INSPECTION—

--THE BOARD OF TRUSTEES RESERVES THE RIGHT TO GO INTO EXECUTIVE SESSION PER NRS 84-1410—

--PLEDGE OF ALLEGIANCE

1. Report from Fire & Rescue.
2. Discuss/possible action: Resolution 2023-05 – Setting ambulance rescue rates.
3. Open Forum.
4. Discuss/possible action: Resolution 2023-06 – Signing of the 2023 Municipal Annual Certification of Program Compliance to the Nebraska Board of Public Roads Classifications and Standards.
5. Discuss/possible action: Village of Eagle Certificate of Deposits at Riverstone Bank.
6. Discuss/possible action: Consider cost-share proposal for the construction of a water main extension and booster pump.
7. Report on Streets and Maintenance.
8. Report on Wells and Sewer.
9. Discuss/possible action: Approve or deny minutes as typed for the previous meeting.
10. Report from Committees and Boards.
11. Discuss/possible action: Six-month employee evaluation for Mike Graham.

The Agenda is readily available for inspection at the Village Clerk's Office located at 747 S. 2nd Street, Eagle, Nebraska during regular business hours.

**RESOLUTION OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF EAGLE, NEBRASKA**

RESOLUTION NO. 2023-05

WHEREAS, Municipal Code §3-310 provides that the Governing Body of the Village of Eagle, Nebraska may set the fees to be charged by the Eagle Fire and Rescue Department established by Resolution; and

WHEREAS, the costs and expenses of furnishing such services have increased significantly, and reimbursement of said expenses is in the best interest of the Village,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF EAGLE, NEBRASKA, that effective immediately, the fee schedule for the provision of the following services shall be as follows:

Minimum fee for response (treat and no transportation).....\$150.00

Respond to call and transport individual (emergency or non-emergency)

BLS Non-Emergency Base.....	\$1,235.00
BLS Emergency Base.....	\$1,235.00
ALS Non-Emergency Base.....	\$1,465.00
ALS Emergency Level 1.....	\$1,465.00
ALS Emergency Level 2.....	\$2,125.00
Specialty Care Transport.....	\$2,125.00

Mileage.....\$26.59

The cost of disposable supplies used for each person transported will be at cost.

PASSED AND APPROVED this 21st DAY OF AUGUST, 2023.

Terri Todd, Chairperson

(Seal)

Nick Nystrom, Village Clerk

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to **return both pages of the original document** by the filing deadline (October 31, 2023) may result in the suspension of Highway Allocation funds until the documents are filed.

RESOLUTION

**SIGNING OF THE
MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
2023**

Resolution No. 2023-06

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Mayor Village Board Chairperson of Village of Eagle
(Check one box) (Print name of municipality)
is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

Adopted this _____ day of _____, 20____ at _____ Nebraska.
(Month)

City Council/Village Board Members

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call: _____ Yes _____ No _____ Abstained _____ Absent
Resolution adopted, signed, and billed as adopted.

Attest:

(Signature of Clerk)

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**MUNICIPAL
ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
TO
NEBRASKA BOARD OF PUBLIC ROADS CLASSIFICATIONS
AND STANDARDS
2023**

In compliance with the provisions of the State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requiring annual certification of program compliance to the Board of Public Roads

Classifications and Standards, the City Village of Eagle
(Check one box) (Print name of municipality)

hereby certifies that it:

- ✓ has developed, adopted, and included in its public records the plans, programs, or standards required by sections 39-2115 and 39-2119;
- ✓ meets the plans, programs, or standards of design, construction, and maintenance for its highways, roads, or streets;
- ✓ expends all tax revenue for highway, road, or street purposes in accordance with approved plans, programs, or standards, including county and municipal tax revenue as well as highway-user revenue allocations;
- ✓ uses a system of revenue and costs accounting which clearly includes a comparison of receipts and expenditures for approved budgets, plans, programs, and standards;
- ✓ uses a system of budgeting which reflects uses and sources of funds in terms of plans, programs, or standards and accomplishments;
- ✓ uses an accounting system including an inventory of machinery, equipment, and supplies;
- ✓ uses an accounting system that tracks equipment operation costs;
- ✓ has included in its public records the information required under subsection (2) of section 39-2520; and
- ✓ **has included in its public records a copy of this certification and the resolution of the governing body authorizing the signing of this certification by the Mayor or Village Board Chairperson.**

Signature of Mayor Village Board Chairperson (Required)

(Date)

Signature of City Street Superintendent (Optional)

(Date)

Return the completed original signing resolution and annual certification of program compliance by October 31, 2023 to:

Nebraska Board of Public Roads Classifications and Standards
PO Box 94759
Lincoln NE 68509



Memorandum

To: Village of Eagle

Date: August 10, 2023

From: Barbara Johnston, PE
 Snyder & Associates, Inc.

CC: Nick Nystrom

RE: Eagles Landing Water Connection

This memorandum is a summary of the proposed water infrastructure to connect the Eagles Landing subdivision to the Village of Eagle water system and the benefits associated with the proposed work. An overview of the proposed work is shown in Figure 1 (attached).

The proposed infrastructure includes approximately 5,300 feet of 8-inch water main. The proposed water main runs along Eagle Road and 202nd Street. This water main connects to the proposed subdivision. Additionally, the water main loops the existing water system on the north and west sides of the Village. Looping the water system improves system pressures in areas currently experiencing low pressure issues, such as Eagle Estates. The pressures during different scenarios at Eagle Estates with and without the water main loop was determined using hydraulic modeling and are shown in Table 1 below.

Table 1: Eagle Estates Pressure

Scenario	Eagle Estates Pressure (psi)	
	Without Loop (Existing)	With Loop (Proposed)
Average Day	43	43
Maximum Day	43	43
Peak Hour	42	42
Irrigation Demand (3)	39	41
Fire Flow (4)	23	34

- (1) Modeling completed without demand from Eagles Landing (or other developments).
- (2) Modeling completed assuming the water tower is half full.
- (3) Modeling completed assuming half of Eagle Estates is irrigating.
- (4) Modeling completed assuming 1,000 gpm fire demand in Eagle Estates.

The modeling shows that the proposed loop improves pressure for two high demand scenarios in Eagle Estates, irrigation demand and fire flow. Additionally, the proposed loop provides water

system redundancy in the event of main breaks and provides a convenient location for future development water connection.

The proposed infrastructure also includes a booster station for Eagles Landing. This booster station is required to supply adequate pressure for irrigation in the development. To satisfy irrigation demand, the water system must deliver approximately 50 psi to each house. As seen in the hydraulic modeling evaluation shown in Table 2 below, the proposed water system cannot meet irrigation pressure without a booster station.

Table 2: Eagles Landing Pressure

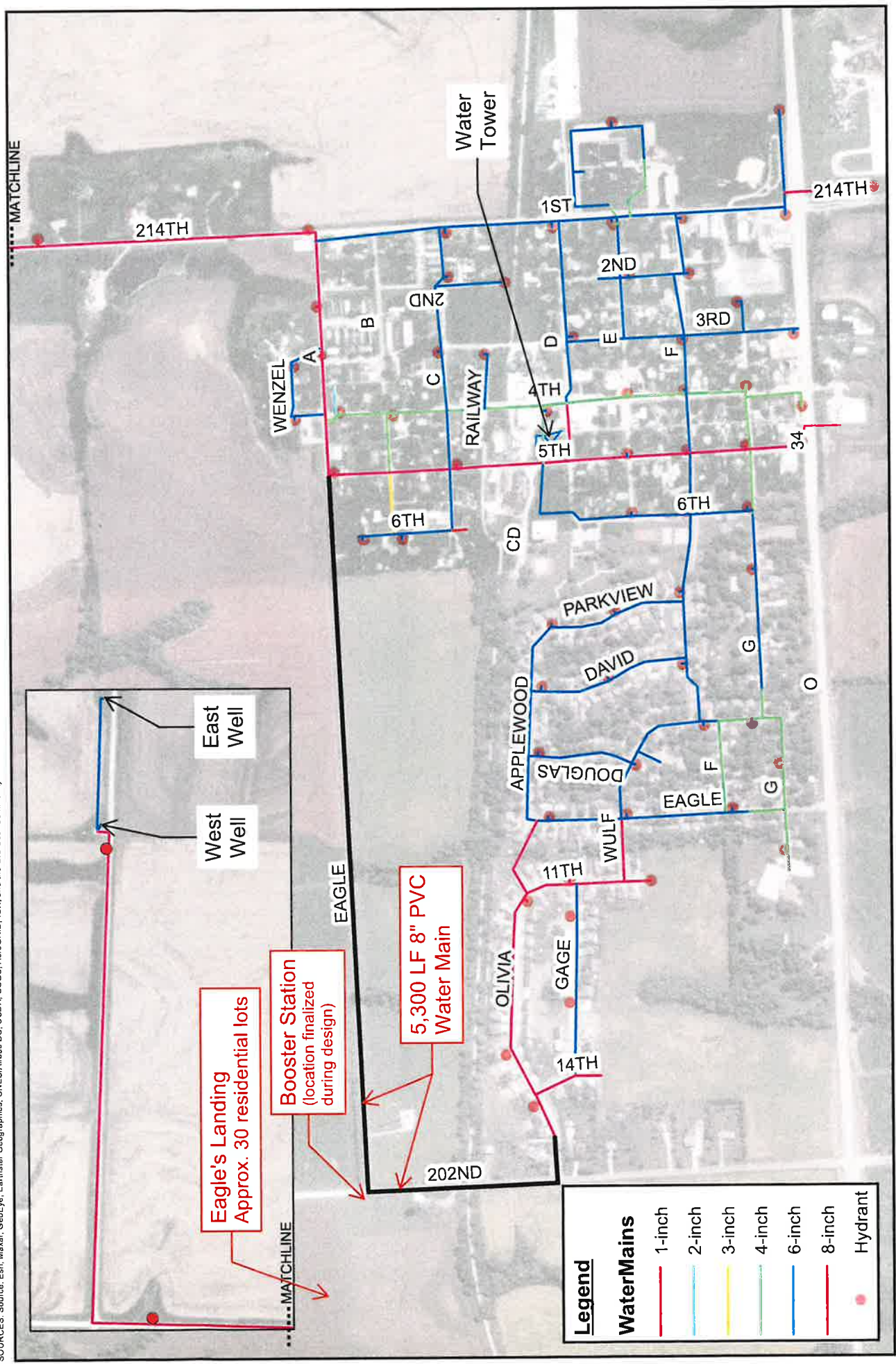
Scenario	Eagles Landing Pressure (psi)
Average Day	47
Maximum Day	47
Peak Hour	46
Irrigation Demand (3)	45
Fire Flow (4)	35

- (1) Modeling completed without the proposed booster station.
- (2) Modeling completed assuming the water tower is half full.
- (3) Modeling completed assuming half of Eagles Landing is irrigating.
- (4) Modeling completed assuming 1,000 gpm fire demand in Eagles Landing.

The proposed booster station consists of two booster pumps, electrical and controls, and a housing building. An emergency generator is not required since the booster station is primarily for irrigation demand, which is not a critical process. Typical booster station operation and maintenance needs are minimal and include operating the pumps and performing annual pump testing.

The estimated construction cost for the water main and booster station is \$1,248,900. The estimated annual operating and maintenance cost for the booster station is \$2,380. A breakdown of the cost is attached. The estimated cost has been updated from the previous estimate provided in May 2023 to refine water main costs and eliminate the emergency generator at the booster station, since the generator is only required for irrigation, a non-critical process.

FILE PATH: V:\Projects\2021\121_1202_20\GIS\Water_Model\Eagle_WaterModel.mxd
 SOURCES: Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



Eagle's Landing
 Approx. 30 residential lots

Booster Station
 (location finalized during design)

5,300 LF 8" PVC
Water Main

Legend	
WaterMains	
1-inch	
2-inch	
3-inch	
4-inch	
6-inch	
8-inch	
Hydrant	

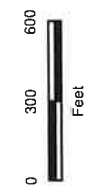


Figure 1: Eagles Landing Proposed Improvements



OPINION OF PROBABLE CONSTRUCTION COST

**EAGLES LANDING WATER CONNECTION
 WATER MAIN
 EAGLE, NEBRASKA
 AUGUST 2023**

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
1	Mobilization and General Items (10%)	1	LS	\$ 55,000.00	\$ 55,000.00
2	Trench Foundation	340	TON	\$ 30.00	\$ 10,200.00
3	Trench Compaction Testing	1	LS	\$ 5,000.00	\$ 5,000.00
4	Water Main, Trenched, PVC, 8"	5,300	LF	\$ 80.00	\$ 424,000.00
5	Valve, Gate, 8"	3	EA	\$ 3,000.00	\$ 9,000.00
6	Fire Hydrant Assembly	14	EA	\$ 5,500.00	\$ 77,000.00
7	Pavement, PCC	90	SY	\$ 70.00	\$ 6,300.00
8	Removal of Pavement	90	SY	\$ 12.00	\$ 1,080.00
9	Seeding	1	LS	\$ 8,000.00	\$ 8,000.00
10	Temporary Traffic Control	1	LS	\$ 10,000.00	\$ 10,000.00
CONSTRUCTION TOTAL:					\$ 605,580.00
Contingency (20%):					\$ 121,120.00
Administration, Legal, Design, Construction (15%):					\$ 109,010.00
TOTAL PROJECT COST:					\$ 835,800.00



OPINION OF PROBABLE CONSTRUCTION COST

**EAGLES LANDING WATER CONNECTION
 BOOSTER STATION
 EAGLE, NEBRASKA
 AUGUST 2023**

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
1	Mobilization and General Items (5%)	1	LS	\$14,300.00	\$ 14,300.00
2	Booster Station Building	1	LS	\$ 200,000.00	\$ 200,000.00
3	Booster Pumps (1)	1	LS	\$ 50,000.00	\$ 50,000.00
4	Electrical and Controls	1	LS	\$ 25,000.00	\$ 25,000.00
5	Piping and Valving Modifications	1	LS	\$ 10,000.00	\$ 10,000.00
CONSTRUCTION TOTAL:					\$ 299,300.00
Contingency (20%):					\$ 59,860.00
Administration, Legal, Design, Construction (15%):					\$ 53,880.00
TOTAL PROJECT COST:					\$ 413,100.00

Notes

- (1) Pumps to handle up to 1,000 gpm to maintain pressure above 50 psi in system for Eagles Landing irrigation.
- (2) Booster Station required for irrigation only.

**EAGLES LANDING BOOSTER STATION
ESTIMATED ANNUAL OPERATING COST
AUGUST 2023**

Annual Fixed Costs (1)

Item Description	Quantity	Unit	Unit Cost	Extension
Annual Pump Testing by Supplier	1	LS	\$1,500.00	\$1,500

Total Estimated Fixed Cost: \$1,500

Variable Costs

Item Description	Quantity	Unit	Unit Cost	Extension
Electricity				
Building HVAC	120	SF	\$6.500	\$780
Interior Lighting	22	KWH/YR	\$0.15000	\$3
Exterior Lighting	146	KWH/YR	\$0.15000	\$22
Misc Elec. (controls, etc)	500	KWH/YR	\$0.15000	\$75

Total Estimated Variable Cost: \$880

Total Estimated Fixed and Variable Cost: \$2,380

Notes:

(1) Facility staffing cost is not included in this estimate

VILLAGE OF EAGLE

August 1, 2023

The Village Board of Trustees met in regular session at 7:00 p.m. on August 1, 2023 with Todd, Hochstein, Meier, Caylor and Dobbins present. The Agenda items listed thereon were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Chairperson, at the beginning of the meeting, informed the public about the location of the posted current copy of the Open Meetings Act. Chairperson Todd named the three (3) areas where the agenda was posted as follows: Eagle Municipal Building, Eagle Fire & Rescue Department and Eagle Municipal Park. The Pledge of Allegiance was recited.

Open Forum – No public comment.

Motion by Todd, second by Dobbins, to approve Frisbee Golf design layout Option A as amended at Eagle Municipal Park. Voting: Ayes – 5. Motion carried.

Motion by Hochstein, second by Todd, to approve Eagle Vision's request for an outdoor movie event at the Eagle Municipal Park on August 19, 2023. Voting: Ayes – 5. Motion carried.

Motion by Todd, second by Caylor, to approve the purchase of a laptop computer for Eagle Fire & Rescue in an amount not to exceed \$1,000.00. Voting: Ayes – 5. Motion carried.

Motion by Dobbins, second by Caylor, to approve the purchase of two APX 4000 radios from Motorola Solutions for Eagle Fire & Rescue in the amount of \$5,274.30. Voting: Ayes – 5. Motion carried.

Motion by Hochstein, second by Caylor, to award the 2023 CIPP Sewer Lining Project to Midlands Contracting Inc. / Johnson Service Company in the total amount of \$113,404.50. Voting: Ayes – 5. Motion carried.

Motion by Caylor, second by Hochstein, to approve the purchase of two Stenner Pumps and tubing for the Eagle Pool from USA Bluebook in the amount of \$1,334.02. Voting: Ayes – 5. Motion carried.

Motion by Hochstein, second by Todd, to set August 13, 2023 as the date to close the Eagle Pool for the 2023 season. Voting: Ayes – 5. Motion carried.

Motion by Todd, second by Meier, to approve the "Application to serve as a Licensed Operator for more than one Nebraska Public Water System" between the Village of Eagle and Village of Clatonia. Voting: Ayes – 5. Motion carried.

Motion by Hochstein, second by Meier, to approve minutes as typed for the previous meeting. Voting: Ayes – Dobbins, Caylor, Meier, Hochstein. Todd abstained. Motion carried.

Motion by Todd, second by Dobbins, to approve claims as presented. Voting: Ayes – 5. Motion carried.

Approved Claims: Wages 17,067.75, Board Wages 800.00, ABC Termite & Pest Control 55.00, Allied Benefit Systems 8,577.60, Amazon Marketplace 145.18, American Exchange Bank 1,500.00, Black Hills Energy 143.43, BOK Financial 15,785.00, Bound Tree Medical 403.55, Bromm Lindahl Freeman-Caddy & Lausterer 1,003.50, Capital Business Systems 231.63, Casey's 1,253.21, Cass Co Sheriff's Dept 3,145.21, Constellation Energy 19.79, Dollar General 44.90, Eagle Facilities & Grounds Assn 1,492.00, EFTPS 6,833.24, Google LLC 172.80, Graham, Michael 114.93, Grainger 305.76, Hestermann, Rick 54.60, Hofeling, Aaron 1,100.00, Int'l Institute of Municipal Clerks 210.00, John Hancock Investments 411.60, Knee Deep LLC 3,000.00, Lawhon, Cory 1,100.00, Lonergan, Scott 1,100.00, Lovell Excavating 1,450.00, Matheson Tri-Gas 586.17, McKesson Medical 23.36, Menards-South 357.43, Mid-American Research Chemical 695.50, Midwest Labs 464.20, NE Dept of Rev 2,908.09, NE Generator Svc 1,474.58, NE Medicine 277.18, NE Public Health Env Lab 72.00, Norland Pure 26.00, Nystrom, Taira 450.00, One Billing Solutions 594.79, One Call Concepts 21.98, OPPD 5,081.43, Quik Dump Refuse 1,460.80, Rainbow Fireworks 3,750.00, RDC Properties LLC 250.00, Snyder & Associates 5,185.75, Stryker Medical 400.92, U-Break-I-Fix 257.39, UNUM 1,017.60, US Postmaster 523.00, USA Bluebook 247.83, Verizon Wireless 746.69, Voice News 594.05, Windstream 603.85. Total of bills: **\$95,591.27**.

Approved Park Claims: Wages 11,895.67, Aqua Chem 1,290.05, Black Hills Energy 60.81, Kreikemeier, Mallory 185.00, Newell, KiLee 95.00, OPPD 547.10. Total of bills: **\$14,073.63**.

The meeting was adjourned at 7:43 p.m.

Nick Nystrom
Village Clerk

Terri Todd
Chairperson

VILLAGE OF EAGLE

August 1, 2023

The Village Board of Trustees met in regular session at 7:00 p.m. on August 1, 2023 with Todd, Hochstein, Meier, Caylor and Dobbins present. The Agenda items listed thereon were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Chairperson, at the beginning of the meeting, informed the public about the location of the posted current copy of the Open Meetings Act. Chairperson Todd named the three (3) areas where the agenda was posted as follows: Eagle Municipal Building, Eagle Fire & Rescue Department and Eagle Municipal Park. The Pledge of Allegiance was recited.

Report from Law Enforcement – Not present.

Report from Building & Zoning Administrator – Hestermann reported 1 new building permit, 2 certificates of occupancy and 5 inspections during the month of July. A second work session to discuss zoning regulation updates will likely be scheduled later this month.

Open Forum – No public comment.

Discuss/possible action: Approval of Frisbee Golf design layout at Eagle Municipal Park – The Village Board was provided two design layouts that were drafted and considered by the Eagle Parks & Recreation Commission. Todd said the commission was in favor of the second design. In this design, the starting location is near the main park awning; rather than having a sign displayed where the holes are located a QR code could be included at the beginning of the course. Hochstein expressed concerns with where discs will travel during baseball games and when people are parked north of the pool. Nystrom said he has heard concerns from some residents about the possibility of discs ending up in their backyards. Caylor expressed concern with possible injuries due to the volume of other activities that are already in the park. Derek Wiedenfeld (Eagle Parks & Recreation) said these are valid concerns but it was very difficult to squeeze nine holes into the park space. Hochstein recommended some amendments to the north half of the course design to limit the possibility of discs ending up in traffic or hitting parked vehicles. Wiedenfeld said the alternative would be to omit the north section entirely and have a total of six holes. After discussion, the Village Board generally agreed to consider relocating some of the north holes. Wiedenfeld will work on redrafting the design.

Motion by Todd, second by Dobbins, to approve Frisbee Golf design layout Option A as amended at Eagle Municipal Park. Voting: Ayes – 5. Motion carried.

Motion by Hochstein, second by Todd, to approve Eagle Vision's request for an outdoor movie event at the Eagle Municipal Park on August 19, 2023. Voting: Ayes – 5. Motion carried.

Motion by Todd, second by Caylor, to approve the purchase of a laptop computer for Eagle Fire & Rescue in an amount not to exceed \$1,000.00. Voting: Ayes – 5. Motion carried.

Motion by Dobbins, second by Caylor, to approve the purchase of two APX 4000 radios from Motorola Solutions for Eagle Fire & Rescue in the amount of \$5,274.30. Voting: Ayes – 5. Motion carried.

Discuss/possible action: 2023 CIPP Sewer Lining Project bid opening, recommendation and award – Bids were received by the Village of Eagle for this project on July 27, 2023. One bid was received from Midlands Contracting Inc. / Johnson Service Company from Kearney, Nebraska in the amount of \$113,404.50.

Motion by Hochstein, second by Caylor, to award the 2023 CIPP Sewer Lining Project to Midlands Contracting Inc. / Johnson Service Company in the total amount of \$113,404.50. Voting: Ayes – 5. Motion carried.

Motion by Caylor, second by Hochstein, to approve the purchase of two Stenner Pumps and tubing for the Eagle Pool from USA Bluebook in the amount of \$1,334.02. Voting: Ayes – 5. Motion carried.

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Motion by Hochstein, second by Meier, to approve minutes as typed for the previous meeting. Voting: Ayes – Dobbins, Caylor, Meier, Hochstein. Todd abstained. Motion carried.

Motion by Todd, second by Dobbins, to approve claims as presented. Voting: Ayes – 5. Motion carried.

Approved Claims: Wages 17,067.75, Board Wages 800.00, ABC Termite & Pest Control 55.00, Allied Benefit Systems 8,577.60, Amazon Marketplace 145.18, American Exchange Bank 1,500.00, Black Hills Energy 143.43, BOK Financial 15,785.00, Bound Tree Medical 403.55, Bromm Lindahl Freeman-Caddy & Lausterer 1,003.50, Capital Business Systems 231.63, Casey's 1,253.21, Cass Co Sheriff's Dept 3,145.21, Constellation Energy 19.79, Dollar General 44.90, Eagle Facilities & Grounds Assn 1,492.00, EFTPS 6,833.24, Google LLC 172.80, Graham, Michael

114.93, Grainger 305.76, Hestermann, Rick 54.60, Hofeling, Aaron 1,100.00, Int'l Institute of Municipal Clerks 210.00, John Hancock Investments 411.60, Knee Deep LLC 3,000.00, Lawhon, Cory 1,100.00, Lonergan, Scott 1,100.00, Lovell Excavating 1,450.00, Matheson Tri-Gas 586.17, McKesson Medical 23.36, Menards-South 357.43, Mid-American Research Chemical 695.50, Midwest Labs 464.20, NE Dept of Rev 2,908.09, NE Generator Svc 1,474.58, NE Medicine 277.18, NE Public Health Env Lab 72.00, Norland Pure 26.00, Nystrom, Taira 450.00, One Billing Solutions 594.79, One Call Concepts 21.98, OPPD 5,081.43, Quik Dump Refuse 1,460.80, Rainbow Fireworks 3,750.00, RDC Properties LLC 250.00, Snyder & Associates 5,185.75, Stryker Medical 400.92, U-Break-I-Fix 257.39, UNUM 1,017.60, US Postmaster 523.00, USA Bluebook 247.83, Verizon Wireless 746.69, Voice News 594.05, Windstream 603.85. Total of bills: **\$95,591.27**.

Approved Park Claims: Wages 11,895.67, Aqua Chem 1,290.05, Black Hills Energy 60.81, Kreikemeier, Mallory 185.00, Newell, KiLee 95.00, OPPD 547.10. Total of bills: **\$14,073.63**.

Report from Attorney – No report.

Report from Clerk/Treasurer – Nystrom said the office has been working alongside Willa DiCostanzo (Waste Diversion Coordinator – City of Lincoln) to apply for grant funding through the Nebraska Department of Environment and Energy for continued recycling services in the community. Bitco Insurance has notified the Village of Eagle that they will not be renewing the worker's compensation policy due to unfavorable loss experience. Nystrom said in all likelihood this will result in the Village of Eagle being assigned to the risk pool which is significantly more expensive and will need to be taken into consideration during budget discussions. Representatives of the proposed Eagles Landing development will be meeting with municipal staff on August 3, 2023 to discuss servicing the subdivision with public water supply. Nystrom said the total monthly income ending July 31, 2023 was \$89,371.95.

The meeting was adjourned at 7:43 p.m.

I, the undersigned Village Clerk for the Village of Eagle, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chair and Board of Trustees on August 1, 2023 at 7:00 p.m. and that all of the subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said Agenda for at least twenty-four (24) hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten (10) working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said

body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Seal

Nick Nystrom
Village Clerk

Terri Todd
Chairperson